



Alabama Board of Heating, Air Conditioning &
Refrigeration Contractors



2016 BOARD MEMBERS

Chair

Donald "Dink" Myers
Guntersville

Vice Chair

William White, Pelham

Secretary/Treasurer

Larry Durham, Owens Cross
Roads

Charlie Edwards, Montgomery

Joel Adkins, Birmingham

Dr. Heshmat A. Aglan, Ph.D.,
P.E., Tuskegee

Alan Boswell, Tuscaloosa

Mark Saliba, Dothan

Tony S. Brown, Northport

Ellis Smiley, Montgomery

Rick Causey, Gadsden

Duct Air Tightness Testing **Now Required**

Any individual who engages in the practice of testing and verifying duct air tightness, (a duct air tightness testing contractor, DATT), in conjunction with the installation, service, or repair of heating and air conditioning systems, is required to be registered with the Board. This requirement is mandated by the International Energy Conservation Code and the Alabama Residential Energy Code Board. Each DATT contractor will be issued an independent registration. Renewal of the registration is required annually, and the fee for the DATT registration is \$50.

Any individual applying for a Duct Air Tightness Registration must complete their registration on a form provided by the Board and will be issued a separate registration. Proof must be provided that the individual has successfully completed one of the following approved programs:

- ◆ Home Builders Association of Alabama Qualified Credential Air Tightness Verifier (QCATV)
- ◆ Building Performance Institute Building Analyst Training (BPI Energy Auditor)
- ◆ Residential Energy Services Network Home Energy Rating System (RESNET HERS Rater)

More information about DATT registration is available on the Board's website: www.hacr.alabama.gov.

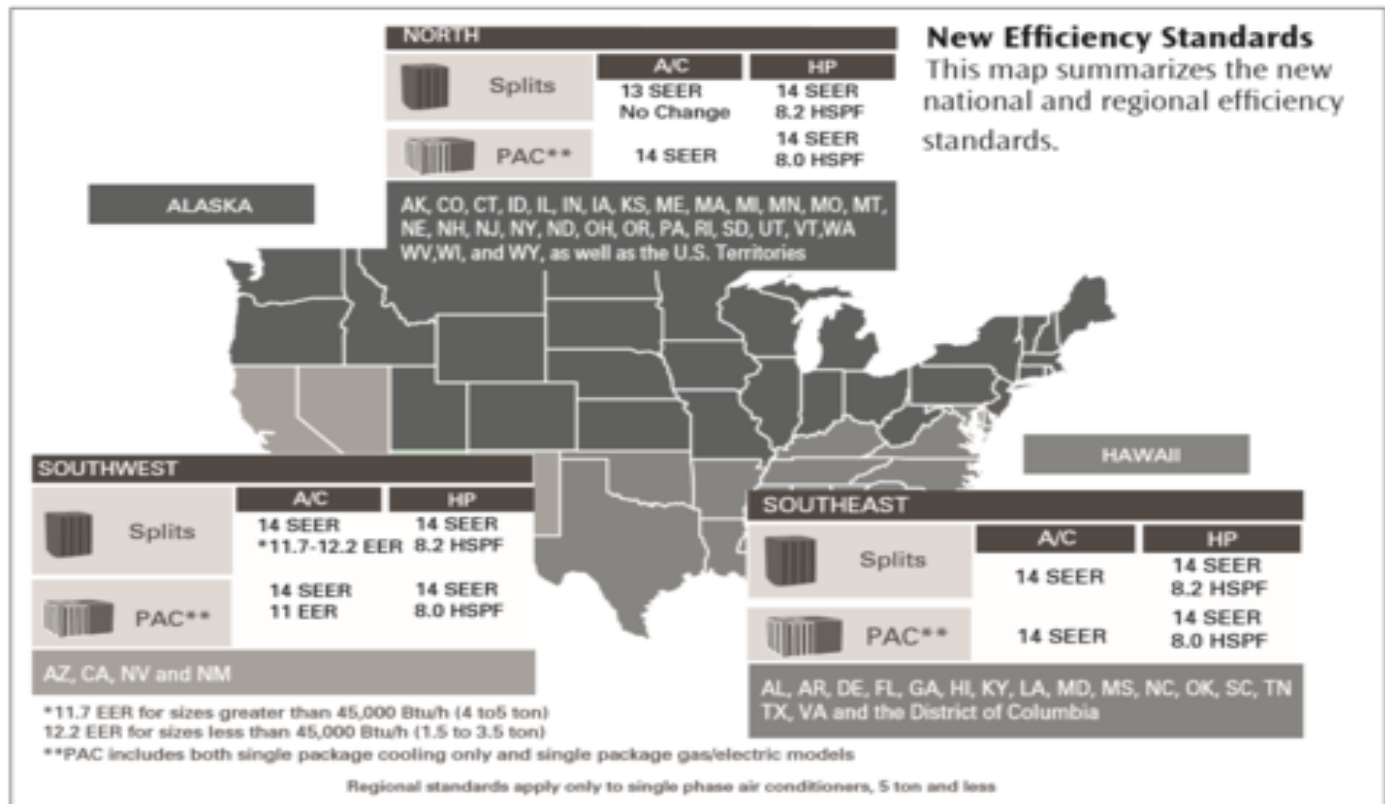
CERTIFICATION NUMBER AND BUSINESS NAME MUST BE DISPLAYED

The Board would like to remind all contractors that *Code of Alabama 1975 § 34-31-24(b)*, requires that every certified contractor display, in a prominent, legible manner, the State of Alabama Board of Heating, Air Conditioning & Refrigeration Contractors certification number(s) and business name on all work vehicles, documentation, and forms of advertising including radio and television commercials. The certification number(s) on work vehicles must be a minimum of two inches in height and placed on at least two sides of the vehicle.

Acceptable examples of this requirement are: AL CERT # 00000, AL # 00000, AL CERTIFICATION NUMBER 00000. If you maintain certification for a refrigeration company as well as a heating and air conditioning certification, then both license numbers must be displayed on your vehicle, documentation and forms of advertising. For more information about this requirement please refer to the Board's Rules and Regulations Section 440-X-5-.06.

Changes to SEER by Glenn Nuby

January 1, 2015, brought new changes to the Seasonal Energy Efficiency Ratio (SEER) rating for air conditioning and heat pumps. Air conditioning equipment moved from 13 SEER to 14 SEER, heat pumps also changed from 13 SEER to 14 SEER and the Heating Seasonal Performance Factor (HSPF) changed from 7.7 to 8.2. Wholesalers and contractors will have until July 1, 2016 to comply with these new Federal guidelines. Additionally, the changes also affect the energy guide label, commonly referred to the yellow hang tag. Instead of a single rating point, new labels for split air conditioning and heat pumps will now be shown in a range representing the lowest and highest SEER ratings for all the condenser's certified coil combinations. This means all of the component parts in the entire system, inside and out, must have an aggregate SEER that meets the new guidelines.



2015 COMPLIANCE IN ACTION

UNLICENSED CONTRACTOR

COMPLIANCE

Nicholas Miller

Robert Joseph

Michael Savigny

Dan Wood

Michael Eubanks

Steven Meredith

Michael Griffith

Clay Caswell

Assaf Hazam

Jackie Lamar Webb, Jr.

Timothy Jarvis

Dennis Lewis

Dominick Wallace

Thomas Backman

COMPLIANCE CONTINUED

Floyd Boyett

UNLICENSED CONTRATORS

NON-COMPLIANCE

Ken Davies

Frankie Anderson

Ronnie Glover

WARRANTS

Dan Beavers, Sr.

John Goldberg

Christopher Brishke

Oscar Lewis

James Goff

George Drinkard

WARRANTS CONTINUED

Leslie Coleman, Jr.

Mark Boggan

Bragg Sapp

David Stewart, II

LICENSE REVOCATIONS

Jason Warren

VOLUNTARY SURRENDERED

LICENSE

Phillip Tarvin

James McCord

Kenneth Taylor



Report Illegal Activity

Recently there has been a number of complaints against uncertified contractors working illegally. The Board would like to remind all certified contractors to report individuals that are working without a license. Remember uncertified contractors are not only committing a crime, they are also taking jobs away from licensed contractors.

The Board urges city officials to either call the Board or check the website to verify that a contractor is licensed before issuing any permits.

To report an unlicensed contractor, please contact the Board anonymously at (866) 855-1912 or fill out the "Report an Unlicensed Contractor" form online and fax it to 334-265-0570, or email it to the Board at staff@hacr.alabama.gov. All information will be kept confidential.



COMPLAINTS AND DISCIPLINARY ACTION

As a reminder, in an effort to improve customer satisfaction, do not wait until your customer files a complaint. Try to resolve the issue beforehand. Contact these consumers to determine the problem and resolve the issue. Consumers are interested in personal attention and having their units properly operating. Contacting the consumer from the beginning will reduce the hassle for you and the possibility of administrative action against you by the Board.

Disciplinary action is being taken against contractors where work performed violates minimum standards set by the Board, as well as, against those contractors who fail to comply with the Board's rules and regulations in such matters as displaying their numbers on their service or work vehicles and loaning their license to unlicensed contractors. This discipline can be in the form of a letter of reprimand, a monetary fine, additional continuing education hours, suspension or revocation of their license. A complete and thorough investigation is conducted by the Board's investigators in each instance where suspicion of misconduct is presented. Once final, a report is submitted to the Board's Investigative Committee. Every aspect of a job or issue being investigated is carefully reviewed and the Committee determines what, if any, disciplinary action should be taken against the licensee. The Board will continue to take disciplinary action against contractors where code violations or noncompliance with Board rules and regulations exists. The Board's disciplinary powers have been in existence since the Board was created.



Legal Contractors Who Place Themselves At Risk

Certified Contractors that allow uncertified individuals or an uncertified company to use their state certification should think twice. Contractors that allow an illegal contractor to use their certification to pull permits are in violation of state law. Those contractors who circumvent state law and enable such work outside state law, place their certification at risk and subject themselves to a fine of \$2,000 per incident. Every violation will be taken very seriously. Protect your certification, don't let an uncertified contractor use you!



Parts Supply Houses Selling Equipment to Uncertified Individuals

The Board does not have the statutory authority to prevent the sale of equipment to unlicensed persons. State law only prohibits installation, service, or repair of heating and air conditioning or commercial refrigeration by uncertified contractors.

The Board has a list of parts houses which are allegedly selling equipment to non-certified persons. Even though the Board does not agree with this practice, it cannot be prevented. The Federal Fair Trade Law prevents the Board from demanding that supply houses not sell to uncertified individuals. The

Board is grateful to the supply houses that require proof of certification prior to a contractor being allowed to purchase equipment from them.

BOARD STAFF

Executive Director:

Kathy S. LeCroix

Executive Staff:

Jeffrey Becraft
Deputy Director

Traci Myrick
Executive Secretary

Investigative Staff:

Glenn Nuby
Supervisor of
Investigations

Greg Nuby

Waylon Spivey

Mike Smith

Administrative Staff:

Amber Moncrief
Licensing & Bonding
Specialist

Crystal Johnson
Examination Specialist

Nelda Claybrook
Accountant

Jennifer Hudson
Complaint Specialist

Tracey Norris
Laborer

New Examination Provider

On October 1, 2014, the Board changed exam providers from PSI to Prov, Inc. Both the Heating and Air Conditioning and the Refrigeration exams have been revised. For an exam candidate to become licensed they still must have completed over 3,000 hours of work experience, graduated from an approved curriculum, or have held an apprentice registration, issued by the Board for two or more calendar years, and complete the appropriate application with the Board. The fee of \$150.00 is due with the application. Once approved for testing the Board will notify you that you are eligible to contact Prov to schedule your examination.

We have added four additional exam sites to now serve: Auburn, Birmingham, Enterprise, Huntsville, Mobile, Montgomery, Sheffield and Tuscaloosa.

Prov, Inc. is not authorized to make the determination of which examinations candidates are eligible to take an exam. If candidates have questions regarding which exams to take, they must contact the Board at (334)241-0840 or toll free at 866-855-1912.



A reminder that all contractors, Active or Inactive, are required to obtain 4 hours of **continuing** education every year to renew. If a contractor takes more than 4 hours, he or she may carry over up to 4 hours to the next year.

You can check your CE hours on at www.hacr.alabama.gov and select the "Verify CE Hours" link in the center of the page.



State of Alabama
Board of Heating, Air Conditioning &
Refrigeration Contractors
P.O. Box 305025
Montgomery, Alabama 36130-5025

FIRST CLASS
PRESORT
U.S. POSTAGE PAID
MONTGOMERY, AL
PERMIT NO. 109

THANK YOU CERTIFIED CONTRACTORS

The Board appreciates the hard working licensed contractors who are determined to deliver quality services to Alabama's consumers. These contractors spend a number of hours and money to meet the requirements necessary to maintain their certifications while unscrupulous contractors attempt to take business from the certified contractor by lowering prices and doing substandard work.

The Board often receives calls from certified contractors who are discouraged by the continued presence of uncertified contractors working without obtaining the proper certification. The Board's investigators attempt to find as many of these uncertified contractors as possible, however, when you see or know of a possible uncertified contractor working in your area, you should notify the Board in order for our investigators to check on the validity of these contractors.

The Board takes proactive action against uncertified contractors, to include issuing cease and desist orders, levying fines and obtaining warrants for their arrest, in an effort to stop such illegal activity.

The Board is appreciative of the supply houses that post bulletins warning illegal contractors of the consequences of working without a license.

The Board is committed to supporting certified contractors and make every effort to protect the reputation of the contractors that strive to follow the rules and regulations of the heating, air conditioning and commercial refrigeration industry.

Contact us at
Ph:(866) 855-1912
Fax:(334)265-0570
www.hacr.alabama.gov